

## EXEMPT RECRUITMENT ANNOUNCEMENT

**Opens:** January 24, 2007  
**Position:** Director of Educator Programs and Standards  
**Reports to:** Professional Educator Standards Board  
**Salary:** \$60,000 - \$70,000 annually, depending on qualifications, plus benefits  
**Location:** Olympia, Washington  
**Closes:** Position is open until filled - Screening will begin immediately  
Interviews will be conducted February 26-27

The mission of the Washington Professional Educator Standards Board (PESB) is to uphold high standards for educator preparation and certification, recognizing that highly qualified educators are essential to achieving high standards for all students. The PESB was created in 2000 as an advisory board to state policymakers on policy issues related to educator preparation, certification, and ongoing professional growth. Per action of the legislature and Governor, on January 1, 2006, the PESB was given responsibility and authority for state policies and requirements for the preparation, certification, continuing education and assignment of education professionals, ensuring that they:

- Are competent in the professional knowledge and practice for which they are certified;
- Have a foundation of skills, knowledge and attitudes necessary to help students with diverse needs, abilities, cultural experiences, and learning styles meet or exceed the state learning goals; and
- Are committed to research-based practice and career-long professional development.

The PESB continues to serve as an advisory body to the governor, legislature, and Superintendent of Public Instruction on issues related to educator recruitment, hiring, mentoring and support, professional growth, retention, evaluation, and revocation and suspension of licensure.

### Scope of Responsibility

The PESB is seeking an individual with a passion for upholding high standards for education professionals. The Director of Educator Programs and Standards reports to the Executive Director. Members of the PESB are appointed by the Governor.

This position is responsible for providing oversight for state partnership alternative route programs, federal grants, educator recruitment, and other educator preparation/professional development options.

### Major Duties:

The Director of Educator Programs and Standards performs the following duties:

- Facilitates consortium development for educator preparation program delivery
- Develops and implements alternative route programs to meet unique regional educator personnel needs and to meet legislative mandates
- Manages state, private, and federal grants
- Develops and delivers communication and publicity related to alternative route programs
- Collaborates with OSPI personnel on issues related to educator certification and professional development
- Seeks revenue to support the expansion of alternative route programs and access to educator preparation
- Facilitates recruitment efforts for all educator roles
- Coordinates paperwork and processes related to state partnership programs
- Participates in dissemination activities, including presentations
- Develops and coordinates evaluation related to alternative route programs

- Convenes and conducts subcommittee/work group meetings related to issues of interest to the board
- Brokers partnerships between/among educator preparation programs, community colleges, school districts and ESDs
- Works collaboratively with other PESB staff to identify policy issues critical to the work of the board

#### **Required Qualifications:**

- Master's degree in public education, policy, public administration, or closely allied field or equivalent experience;
- Experience with higher education educator preparation programs;
- Demonstrated ability to develop and implement short and long-term work plans;
- Ability to communicate complex issues in a succinct manner both orally and in writing;
- Excellent presentation and facilitation skills, including ability to present confidently before large groups and audiences;
- Ability to take calculated risks and challenge the status quo where appropriate;
- General understanding of the trends and issues impacting preparation and licensure of education professionals; and
- Demonstrated experience with fiscal management.

#### **Desired Qualifications:**

- Understanding of the mission and responsibilities of the PESB;
- General knowledge of the work of state education agencies, the state legislature, and professional organizations;
- Work experience in school districts, higher education institutions, professional organizations, agencies concerned with preparation and licensure of education professionals, or comparable business or nonprofit leadership experience;
- Demonstrated ability to develop grant proposals; and
- Ability to facilitate collaboration and program development.

#### **Position-related requirements:**

- Flexible work schedule
- Travel

#### **Application Process:**

- Submit a letter of interest which addresses how you meet the required and desired qualifications for this position.
- Submit a resume including names of employers, date of employment, salary history, education, and a list of three professional references.
- Application information should be sent to:

Kristin Collins, Human Resource Office  
Office of the Superintendent of Public Instruction  
Old Capitol Building  
PO Box 47200  
Olympia, Washington 98504-7200  
Fax: (360) 664-0567  
Phone: (360) 725-6270  
Email: [Kristin.Collins@k12.wa.us](mailto:Kristin.Collins@k12.wa.us)

*Please be aware that agency hiring authorities reserve the right and may exercise the option to make a hiring decision prior to the conclusion of the recruitment process. Electronic application packages are encouraged and should be sent in **MS Word format only**.*

Professional Educator Standards Board  
**APPLICANT PROFILE DATA FORM**

Completing this form will enable Washington State to assess the many talents and skills that are available throughout the workforce. To ensure equal employment opportunity, we ask your voluntary cooperation in responding to the questions below. This information will be treated as confidential, and will be available *only* to authorized personnel. Please review the Affirmative Action Definitions below.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. What race or culture do you consider yourself? *If you are more than one race, please circle "Other Race."*

Aleut	Cambodian	Filipino	Hispanic	Korean	Spanish
Asian	Chinese	Guamanian	Indian	Laotian	Vietnamese
Black	Eskimo	Hawaiian	Japanese	Latino(a)	White

Other Race (specify/indicate race or culture): \_\_\_\_\_

If you are more than one race, also circle "Multi-Racial" and indicate your preference for Affirmative Action purposes:

Multi-Racial: \_\_\_\_\_

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**Affirmative Action Preference**

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2. Are you?    Male    Female

3. Have you ever been on active duty in the U.S. Armed Services?

Yes (if circled, see 3a and 3b)    No

3a. Dates served: from: \_\_\_\_\_ to \_\_\_\_\_

3b. Are you a disabled veteran?    Yes (\_\_\_\_%)    No

4. Do you have any physical, sensory, or mental condition that substantially (rather than slightly) limits any of your major life functions, such as: walking, speaking, seeing, hearing, breathing, working, learning, caring for oneself or performing manual tasks?    Yes    No

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_    Signature: \_\_\_\_\_

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**Affirmative Action Definitions**

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**American Indian or Alaskan Native.** A person with origins in any of the original peoples of North America and who maintains cultural identification through documented tribal affiliation or community recognition.

**Asian/Pacific Islander.** A person with origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. For example, China, Japan, Korea, Pakistan, the Philippine Republic, and Samoa.

**Black/African-American.** A person with origins in any of the Black racial groups of Africa.

**Hispanic.** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin regardless of race. For example, persons from Brazil, Guyana, or Surinam would be

classified according to their race and would not necessarily be included in the Hispanic category. This category does not include persons from Portugal, who should be classified according to race.

**White/Caucasian.** A person with origins in any of the original peoples of Europe, North Africa, or the Middle East.

**Disabilities.** For Affirmative Action purposes, people with disabilities are persons with a permanent physical, mental, or sensory impairment which substantially limits one or more major life activities. Physical, mental, or sensory impairment means: (a) any physiological or neurological disorders such as mental functions; or (b) any mental or psychological disorders such as mental retardation, organic brain syndrome, emotional or mental illness, or any specific learning disability. The impairment must be material rather than slight, and permanent in that it is seldom fully corrected by medical replacement, therapy, or surgical means.

**Disabled veteran.** A person entitled to disability compensation under laws administered by the U.S. Department of Veteran Affairs for disability rated at 30 percent or more, or a person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty.

**Vietnam-era veteran.** A person who served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964, and May 7, 1975, and was discharged or released from duty with other than a dishonorable discharge.

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Please assist our agency in its recruitment efforts by indicating how you learned of this career opportunity.

- ☐ OSPI Recruitment Announcement
- ☐ OSPI Website
- ☐ Newspaper
- ☐ Professional Magazine/Periodical
- ☐ Employment Service Center
- ☐ Other Website (please specify) \_\_\_\_\_
- ☐ Job/Career Fair – Location \_\_\_\_\_
- ☐ State Agency (office/location) \_\_\_\_\_
- ☐ Other